

# Berthoud Community Library District

## Customer Service and Library Operations Internship Application

Complete the following information and submit, along with your resume, to Amie Pilla.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

School: \_\_\_\_\_

Year:   Sophomore                      Junior                      Senior

Desired start date: \_\_\_\_\_ Desired end date: \_\_\_\_\_

Internship availability (times/days of week):

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning						
Afternoon						
Evening			X	X	X	X

### REQUIRED QUESTIONS:

1. Please share why you are interested in this particular internship. Why our library? What do you hope to learn or experience?

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2. Please describe the skills and expertise you would bring to this internship with the Berthoud Community Library District. Share specific examples of projects or tasks you have completed in the past, including what was positive and what was challenging about those tasks.

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3. If this internship will help to complete school, college, or university requirements, please also answer the following question: Please explain in detail the type of internship experiences required for your program, including the level of mentoring required, type of tasks you might be required to gain hands-on experience with, and any other relevant information that will best help us determine if this is an internship experience we can reasonably provide.

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I hereby certify that all entries on this application and any attachments are true and complete. I also agree and understand that any falsification of information may result in forfeiture of the internship position.

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Signature

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Date