

Berthoud Community Library District

Board Meeting Minutes

August 10, 2016

Call to Order: Ken Mathias called the August 2016 Board meeting to order at 7:06 PM.

Roll Call in Attendance: Trustee Ken Mathias, Vickie McLane, Lorna Greene, Paul Schumacher, Diane Brotemarkle, and Mary Tonsing . Excused absence Marie Bernard. Library CEO Amie Pilla, Recorder Lorna Greene, Secretary.

Minutes: Motion 0810-01 A motion to accept the minutes from July 13, 2016 was made, seconded and carried.

Reports:

Amie presented the CEO report and the Youth Services report which will be part of the minutes.
Public: No public present

Treasurer's Report: Treasurer's report for August will be presented at the September meeting.

Statistics: Statistics were presented and reviewed.

Acceptance of Expenditures: Expenditures for August will be presented for acceptance at the September meeting.

Strategic Plan: Amie presented information on the strategic plan. Libraries will be asked to work through the Action Guide and hold community meetings to gather information and input before December 31, 2016, and to report this information by February 2017 and to then work on a statewide gathering. Staff is working on inviting community members. Notes from previous applicable board discussions will be utilized. The result of the community input should be formatted as, "what do you want, what do you want to do" and "how our library can be a part of it?"

Old Business:

Personnel Manual and Employee Handbook: Both were presented for review. The Personnel Manual title was revised to be Human Resources Policy.

Motion 0810-3: To accept the Human Resources Policy and Employee Handbook as reviewed and revised, for presentation to the attorneys for review, was made, seconded, and carried.

Other Old Business: Advertising for new Trustee applications is under way.

New Business:

None

Adjournment: Ken Mathias adjourned the board meeting at 9:15 PM.

Next Meeting: September 14th, 2016

Respectfully submitted: Lorna Greene