

Berthoud Community Library District

Board Meeting Minutes

February 8, 2017

**Call to Order:** Lorna Greene called the February 2017 Board meeting to order at 7:02PM.

**Roll Call in Attendance:** Trustees Lorna Greene, Vickie McLane, Marie Bernard, Diane Brotemarkle and Emmy Ingham. Excused absence Erin Coleman. Also absent, Paul Schumacher. Library CEO Amie Pilla.

**Minutes: Motion 0217-01** A motion to accept the January 2017 minutes with corrections was made, seconded and carried.

**Reports:**

Amie presented the CEO's report, Youth Services report and Statistics, the "Annual Report" was also distributed as a handout which will be part of the minutes.

Public Participation: No public present

**Financial Report: Motion 0217-02** A motion to receive the January 2017 financial report was made, seconded and carried.

**Acceptance of Expenditures: Motion 0217-03** A motion to accept the January 2017 expenditures was made, seconded and carried.

**Strategic Plan:**

**Action Steps for library Leaders:**

The handout from January's meeting "15 Action Steps for Library Leaders" was discussed at length and tabled for further discussion at the next meeting.

**Tagline:**

Not discussed; tabled for next meeting.

**Old Business:**

**Update on Easter Seals Contact:**

**Motion 0217-04** A motion to approve the Easter Seals contract with minor changes was made, seconded and carried.

Board Training and Board Goals:

To be held immediately before the regular Board meeting on April 12<sup>th</sup>, 2017.

Board Manual:

Corrections to be reviewed by committee prior to next month's Board meeting.

Other Old Business: None

**New Business:**

Friends Meeting Attendance:

Friends of the Library meeting was attended and reviewed by Lorna Greene.

Database Clean-up of Inactive borrowers with Fines:

**Motion 0217-05** A motion to eliminate patron fines with expiration dates of 2015 and older was made, seconded, and carried.

Notary Pricing:

**Motion 0217-06** A motion in favor of having a \$5.00 fee for notary services in the Library was made, seconded, and carried.

High School Mentoring Program:

Is in draft stages with more information to come at future Board meetings.

**Adjournment:** Lorna Greene adjourned the board meeting at 8:40 PM.

**Next Meeting:** March 8, 2017 at 7:00 PM.

Respectfully submitted:

Secretary, Marie Bernard