

Berthoud Community Library District

Board Meeting Minutes

January 18, 2017

Call to Order: Lorna Greene called the January 2017 Board meeting to order at 7:00 PM.

Roll Call in Attendance: Trustee Lorna Greene, Vickie McLane, Marie Bernard, Paul Schumacher Emmy Ingham and Erin Coleman, Unexcused absence Diane Brotemarkle. Library CEO Amie Pilla, Recorder Jennifer Miller. Guest Speaker Patrick Dillon.

Oath of Office for New Trustees and Annual Administrative Resolution: Trustee Lorna Greene accepted the oath of office from Marie Bernard, Emmy Ingham and Erin Coleman. With the term dates of January 2017 to December 2020.

Motion 0117-01 A motion to accept the Annual Administrative Resolution was made, seconded and carried.

Special Presentation: Patrick Dillon from the Easter Seals Career Academy Program, made a presentation regarding a new Career Academy mentorship program.

Motion 0117-02 A motion to accept the agreement with Easter Seals Career Academy Program was made, seconded and carried.

Minutes:

Motion 0117-03 A motion to accept the minutes from the Budget Hearing Meeting of December 7, 2016 was made, seconded and carried.

Motion 0117-04 A motion to accept the minutes from the Regular Board Meeting of December 14, 2016 was made, seconded and carried.

Reports:

Amie presented the CEO's report, Youth Services report and Statistics, which will be part of the minutes.

Public: No public present

Financial Report: **Motion 0117-05** A motion to receive the December 2016 financial report was made, seconded and carried.

Acceptance of Expenditures: Motion 0117-06 A motion to accept the December 2016 expenditures was made, seconded and carried.

Strategic Plan:

Handouts were given to the trustees to review and a discussion will take place at the next board meeting.

Old Business:

Employee Handbook:

At this time the handbook will be submitted to Mountain States Employment Council for further review.

Board Procedure Reminders, Annual Administrative Resolution:

Trustee Lorna Greene reviewed board procedures to all the incoming trustees.

Other Old Business: None

New Business:

Upcoming Board Projects:

The Board of Trustees Policy Manual will be distributed to each trustee at the February meeting for review.

Other New Business:

Trustee Training:

A trustee training will be scheduled in the near future.

Holiday Hours:

A discussion will be made at the October 2017 meeting in regards to changing the Library hours for the holidays.

Adjournment: Lorna Greene adjourned the board meeting at 8:45 PM.

Next Meeting: February 8, 2017 at 7:00 PM

Respectfully submitted:
Jennifer Miller