

Berthoud Community Library District

Board Meeting Minutes

March 8, 2017

Call to Order: Lorna Greene called the March 2017 Board meeting to order at 7:02 PM.

Roll Call in Attendance: Trustee Lorna Greene, Vickie McLane, Marie Bernard, Diane Brotemarkle, Emmy Ingham, Erin Coleman and excused absence Paul Schumacher. Library CEO Amie Pilla, Recorder Jennifer Miller.

Minutes: Motion 0317-01 A motion to accept the minutes with approved changes was made, seconded and carried.

Reports:

Amie presented the CEO's report, Youth Services report and Statistics, which will be part of the minutes.

Public: No public present

Financial Report: Motion 0317-02 A motion to receive the 2016 Yearend financial report was made, seconded and carried.

Motion 0317-03 A motion to receive the February 2017 financial report was made, seconded and carried.

Acceptance of Expenditures: Motion 0317-04 A motion to accept expenditures was made, seconded and carried.

Strategic Plan:

Report on Aspen Institute Action Guide was distributed to the trustees and they were encouraged to read the report before the training that will be held in April.

Old Business:

Employee Handbook:

The committee will continue to make final adjustments to the draft and will present it to the board at the April 2017 meeting.

Board Training and Board Goals:

Jaqueline Murphy will be conducting the Board Training to be held on April 12th from 5:00 to 7:30 PM.

Other Old Business:

Taglines: The trustees will continue to think about a tagline and a discussion will be held at a later date.

New Business:

Exempt from Audit Resolution:

Motion 0317-05 A motion to accept the resolution for the Exemption of Audit was made, seconded and carried. All trustees will sign the audit and the audit will be returned to the accountant and will be mailed directly from the accountant to the Colorado Office of the State Auditor.

Update on Chamber Directory Advertisement, Day of Kindness and Safety Deposit Box:

An update was given from Amie Pilla on the following:

Chamber Directory Advertisement: The library will have an ad in the Chamber Directory.

Day of Kindness: The library will have a booth on March 25th. Some of the trustees have volunteered to attend the booth.

Safety Deposit Box: A box has been open at Guaranty National Bank. 2 keys were assigned. One will be located at the Library and the President of the Board will have the 2nd key.

Other New Business:

None

Adjournment: Lorna Greene adjourned the board meeting at 8:40 PM.

Next Meeting: April 12, 2017

Respectfully submitted:
Jennifer Miller