

Berthoud Community Library District

Board Meeting Minutes

May 11, 2016

Call to Order: Ken Mathias called the May 2016 Board meeting to order at 7:03 PM.

Roll Call in Attendance: Trustee Ken Mathias, Vickie McLane, Marie Bernard, Lorna Greene, Diane Brotemarkle, Paul Schumacher and Mary Tonsing . Director Amie Pilla, Recorder Jennifer Miller.

Minutes: Motion 0516-01 A motion to accept the minutes from April 13, 2016 was made, seconded and carried.

Reports:

Amie presented the Director's report which will be part of the minutes.

Public: No public present

Treasurer's Report: Motion 0516.02 A motion to receive the April 2016 financial report was made, seconded and carried.

Acceptance of Expenditures: Motion 0516.03 A motion to accept expenditures was made, seconded and carried.

Strategic Plan:

Strategic Vocabulary:

- Amie reviewed the new Strategic Vocabulary that will be implemented going forward. New staff job titles were presented.

Motion 0516.04 A motion to change the title of Director to Library CEO was made, seconded and carried.

Library District Logo:

A Graphic Designer will be hired to design a new logo. A decision to spend up to \$500.00 was made.

Old Business:

IT systems maintenance and policy updates:

Motion 0516.05 A motion to approve changes to the Computer & Internet Safety & Use policy and the Wireless Policy was made, seconded and carried.

Motion 0516.06 A motion to increase the IT system maintenance with RCOM Computer Services was made, seconded and carried.

Personnel Manual and Employee Handbook:

The committee will continue to work on the Personnel Manual and the Handbook. They will send out the information as it is completed to the trustees for review.

Policy Manual Revisions:

The committee will send out an electronic copy of the Policy Manual to the trustees for review.

Other Old Business:

None

New Business:

Seminar/class topics:

Amie asked the trustees to think about topics that they would like to see in the future for Seminars or classes and email those to her.

Other New Business:

None

Adjournment: Ken Mathias adjourned the board meeting at 8:58 PM.

Next Meeting: June 8th, 2016

Respectfully submitted: Jennifer Miller