

Berthoud Community Library District

Board Meeting Minutes

October 12, 2016

7:00 PM

Call to Order: Ken Mathias called the October 2016 Board meeting to order at 7:15 PM

Roll Call in Attendance: Trustee Ken Mathias, Vickie McLane, Marie Bernard, Lorna Greene, Diane Brotemarkle and Mary Tonsing . Excused Absence: Paul Schumacher. Library CEO Amie Pilla, Recorder Jennifer Miller.

Minutes: Motion 1016-01 A motion to accept the September 2016 minutes was made, seconded and carried.

Reports:

Amie presented the CEO's report, Youth Services report and Statistics which will be part of the minutes.

Public: Erin Coleman – prospective Board Member.

Financial Report: Motion 1016-02 A motion to receive the September 2016 financial report was made, seconded and carried.

Acceptance of Expenditures: Motion 1016-03 A motion to accept the September 2016 expenditures was made, seconded and carried.

Strategic Plan: Amie presented her report of the "Your Community Your Library Conversation"

Old Business:

Board member vacancies:

Motion 1016-04

A motion to appoint Marie Bernard, Emmy Ingham and Erin Colman as trustees on the Berthoud Community Library District Board and send the appointments to Berthoud Town Board of Trustees and the Larimer County Commissioner's Office for approval was made, seconded and carried.

HR Policy and Employee Handbook

Motion 1016-05 to accept the minor corrections that Amie made, seconded and carried. The committee will meet before the next board meeting to make additional changes and will present the final draft to the trustees for approval.

Other Business: None

New Business:

2017 Budget

Amie presented the budget draft for 2016. The trustees gave input on various line items. The 2017 Budget hearing will be held in December.

Board self-evaluation:

It was recommended the Board Self-Evaluation be done in May in coordination with the Board training with Jacqueline Murphy.

An exit interview with the outgoing trustees will be conducted with the suggestion that the new incoming trustees be present.

Officers nominating committee

Vickie McLane and Lorna Greene were appointed as the nominating committee for the selection of officers for the 2017 year.

Other Business: None

Adjournment: Ken Mathias adjourned the board meeting at 8:45 PM.

Next Meeting: November 9, 2016 7:00PM

Respectfully submitted: Jennifer Miller