

PUBLIC PARTICIPATION AT BOARD MEETINGS POLICY

The Berthoud Community Library District encourages members of the public to attend board meetings. It is the policy of the Board to invite public participation during the public comment portion of the agenda.

Guidelines for Public Introductions and Comment

1. Citizens of the library district shall have the right and are encouraged to attend Board meetings, observe its deliberations and participate at appropriate times.
2. In the interest of orderly conduct of Board meetings, individuals or organizations desiring to be heard by the Board shall make their requests to the Library CEO or the president of the Board three (3) days prior to the scheduled meeting, stating name, address, purpose of request and topic. However, the Board may agree to hear any individual or organization at any time, notwithstanding the requirements for notice above.
3. Any person who wishes to speak at a public hearing must first be recognized by the president. Should the request to speak be granted, the president may limit the time for presentation, and if there are numerous requests to address the Board on the same subject, the president may select representatives to speak on each side of the issue. Every person who has been recognized to address the board is requested to state their name and address.
4. These procedures are not designed to restrict the scheduled appearances of citizens who have regular business with the Board and whose presentations are provided for on the agenda.

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