

Berthoud Community Library District

Board Meeting Minutes

FEBRUARY 2018

Call to Order: Lorna Greene called the February 2018 Board meeting to order at 7:05 p.m.

Roll Call in Attendance: Trustees Lorna Greene, Vickie McLane, Marie Bernard, Natalie Vogt, Emmy Ingham and Erin Coleman. Library CEO Amie Pilla. Trustee Paul Schumacher absent, excused.

Minutes: **Motion 0218-01** A motion to accept the January 2018 minutes was made, seconded and carried.

Reports:

Amie presented the CEO's report, Youth Services report and Statistics, which will be part of the minutes.

Public: Vickie McLane: renewal of trusteeship pending County approval, which is pending Town of Berthoud acknowledgement/documentation.

Financial Report: **Motion 0218-02** A motion to receive the final December 2017 financial report was made, seconded and carried. **Motion 0218-03** A motion to receive the January 2018 financial report was made, seconded and carried.

Acceptance of Expenditures: **Motion 0218-04** A motion to accept January 2018 expenditures was made, seconded and carried.

Strategic Plan: Discussed a "meet the candidates" event pertaining to upcoming Town Board & Mayoral elections, and community education event on financial investment.

Exemption from Audit: Letter to document exemption from State tax audit has been submitted. Trustees signed Resolution Page to be recorded. **Motion 0218-05** to accept the resolution for the Exemption of Audit was made, seconded and carried. All trustees present signed the audit and the audit will be returned to the accountant and will be mailed directly from the accountant to the Colorado Office of the State Auditor.

Old Business:

Facilities Planning

Library Foundation - articles relating other libraries "Friends" vs. "Foundation" partnerships was distributed

Board Officer Roles and Committee Formation - Officer/Committee responsibilities excerpt from the bylaws was distributed

General Housekeeping

Library Service Project - JOSH group to work on landscaping

Library Inventory - to be a Sunday event

Experience Berthoud Event - Feb 27 8am-5pm Multi-stop tour, Lorna & Elizabeth to attend

Library Value Calculator - reviewed

New Business:

Board Goals for 2018 to be considered by Trustees and discussed at next meeting.

Library Policy Review - Amie distributed policy list and noted frequency of review needed for each. Trustees to form small committees and review in 2018.

Adjournment: Lorna Greene adjourned the board meeting at 8:35 p.m.

Next Meeting:

Respectfully submitted:

Natalie Vogt, Secretary