

Berthoud Community Library District

Board Meeting Minutes

May 9, 2018

Call to Order: Lorna Greene called the May 9, 2018 Board meeting to order at 7:02 p.m.

Roll Call in Attendance: Trustees Lorna Greene, Paul Schumacher, Marie Bernard, Natalie Vogt, Emmy Ingham and Erin Coleman. Library CEO Amie Pilla. Trustee Vickie McLane absent, excused.

Minutes: **Motion 0518-01** A motion to accept the April 11, 2018 minutes was made, seconded and carried.

Public: None present.

Reports:

Amie presented the CEO's report, Youth Services report and Statistics, which will be part of the minutes.

Financial Report: **Motion 0518-02** A motion to receive the April 2018 financial report was made, seconded and carried.

Acceptance of Expenditures: Amie explained why amounts between P/L spreadsheet and expenditures from January don't sum: double checks for payment were inadvertently issued to RCom in August, so November payment to RCom was skipped. **Motion 0518-03** A motion to accept April 2018 expenditures was made, seconded and carried.

Strategic Plan: Summer Reading items were discussed: a prize grab for youth and juvenile, and The Great American Read program, which is a 100 popular books reading/ranking program put out by PBS, will be mimicked at BCLD.

Old Business:

Facilities Planning

Board Goals for 2018 – 1. Options for future expansion 2. Board attend events 3. Board conduct policy review 4. Renewable energy system 5. Employee/Volunteer reward

Policy Review for 2018 – Lorna & Erin worked w/ attorney and reviewed changes in State standards and updated the Employee Handbook. Board reviewed. **Motion 0518-04** to accept was made, seconded and carried.

General Housekeeping

Library service project – JOSH group to perform landscape weeding & mulch fluffing May 16, 5-7pm. BCLD staff has completed other grounds keeping.

Game Nights at local establishments continues – May 23rd at Berthoud Pizza Co.

Welcome Bags / Marketing to new residents – teaming up with Berthoud Local, bags will be clear w/ BCLD & B.L. facing out each side, available at Berthoud Day booth, and reaching out to builder in new developments, and Facebook neighborhood pages.

New Business:

Building Lighting Upgrade Options: updating fixtures to LED and improving controllability of the Community Room. Amie will bring additional cost break-downs and info to June meeting.

Motion 0518-05 to proceed with upgrades was made, seconded and carried.

Berthoud Day – sign-up sheet for shifts at booth was passed around to Board

Adjournment: Lorna Greene adjourned the board meeting at 8:14 p.m.

Next Meeting: June 13, 2018 7:00 p.m.

Respectfully submitted:

Natalie Vogt, Secretary