

Berthoud Community Library District

Board Meeting Minutes

April 11, 2018

Call to Order: Lorna Greene called the April 11, 2018 Board meeting to order at 7:03 p.m.

Roll Call in Attendance: Trustees present: Lorna Greene, Vickie McLane, Marie Bernard, Natalie Vogt, Emmy Ingham and Erin Coleman. Library CEO Amie Pilla. Trustee Paul Schumacher absent, excused.

Minutes: March minutes to be corrected: Pete Tomassi “will” in lieu of “is arranged to” do community education...**Motion 0418-01** A motion to accept the March 14, 2018 minutes as corrected was made, seconded and carried.

Public: None present.

Reports:

Amie presented the CEO’s report, Youth Services report and Statistics, which will be part of the minutes.

Financial Report: Motion 0418-02 A motion to receive the March 2018 financial report was made, seconded and carried.

Acceptance of Expenditures: Amie will again ask Jennifer to explain why amounts between P/L spreadsheet and expenditures don’t correspond. **Motion 0418-03** A motion to accept March 2018 expenditures was made, seconded and carried.

Strategic Plan: Jan Lord will do an event on legal documents. R-Com will do an event on digital financial literacy. Community education on etiquette, and the Summer Reading program are in planning. An updated Strategic Plan was distributed.

Old Business:

Facilities Planning

Library Foundation – Lorna spoke with Linda Mathias, who will get back in touch.

Board Goals for 2018 – 1. Options for future expansion 2. Board attendance at events 3. Board conduct policy review 4. Renewable energy system discussions 5. Employee/Volunteer rewards to be discussed.

Policy Review for 2018 – Lorna & Erin will review committee to review small changes in State Standards and the Employee Handbook as suggested.

General Housekeeping

Library service project – JOSH group to perform landscape maintenance May 20, 1-4pm

Game Nights at local establishments – Mon. April 16 at Sidetracked, Wed. April 25 at Glass of Art

Welcome Bags / Marketing to new residents – in process of determining audience, means and Town licensing or bond requirement. Natalie & Amie will discuss further

Berthoud Day – BCLD will not be in parade, but Board & Staff will take shifts at booth in the park.

Scholarships from State Library suggested – 3 to be transferred from BCLD to State Library.

Motion 0418-04 to approve the transfer was made, seconded and carried.

New Business: None

Adjournment: Lorna Greene adjourned the board meeting at 8:08 p.m.

Next Meeting: May 9, 2018 7:00 p.m.

Respectfully submitted:

Natalie Vogt, Secretary