

Berthoud Community Library District

Board Meeting Minutes

September 12, 2018

Call to Order: Lorna Greene called the September 12, 2018 Board meeting to order at 7:04 p.m.

Roll Call in Attendance: Trustees Lorna Greene, Marie Bernard, Vickie McLane, Paul Schumacher, Emmy Ingham and Erin Coleman. Library CEO Amie Pilla. Trustee Natalie Vogt absent, excused.

Minutes: Motion 0918-01 A motion to accept the August 8, 2018 minutes was made, seconded and carried.

Public: None present.

Reports:

Amie presented the CEO's reports, Youth Services reports and Statistics for August, which will be part of the minutes.

Financial Report: Motion 0918-02 A motion to receive the August 2018 financial reports was made, seconded and carried. Amie is to clarify a discrepancy between July & August Professional Development expenses.

Acceptance of Expenditures: Motion 0918-03 A motion to accept August 2018 expenditures was made, seconded and carried.

Strategic Plan: Great American Read (BCLD style) completed with title To Kill A Mockingbird winning by a landslide; PBS TV series to start in Sept. Correction to Aug minutes: Staff attended a Wicked Issues training, which focused on dealing with issues that have "no single right answer".

Old Business:

Facilities Planning

Board Goals for 2018 – 1. Options for future expansion 2. Board attend events 3. Board conduct policy review 4. Renewable energy system 5. Employee/Volunteer reward

Policy Review for 2018 – BCLD Staff to review each, then submit to Board for second review. Natalie & Emmy presented review comment on the Class & Event, Community Room Usage

policies. Paul presented review comments on the Computer/Internet Safety & Use and Wireless policies. **Motion 0918-04** to accept these policy updates was made, seconded and carried. Erin & Lorna will collaborate to review the Code of Service, Borrow & Loan, Library Use and User Behavior policies. Lorna & Vickie will form committee on the process for BCLD & Friends of the Library to form a Foundation for future expansion.

General Housekeeping

BCLD to have a tent and host board game play at the Berthoud Oktoberfest event.

Lorna Greene's Director term is up for renewal in 2019.

New Business: Upcoming 2019 property tax impacts (under current Gallagher amendment) are projected at a \$40K loss to BCLD, so to supplement, we spoke to the Town about collecting impact fees on new developments, and Amie has spoken to our attorney about hiring a consulting firm to develop plan and budget for a ballot issue increasing mill levy in 2019.

Diane will take over most of Elizabeth's duties, as Elizabeth is no longer working for BCLD. Related to this, staff compensation was discussed: BCLD currently compensates lower than the bottom 10th percentile, and minimum wage is going up in January, which will leave some staff under-compensated by law. This discussion additionally supports our need to increase mill levy in 2019.

Lorna will contact the Board via email to coordinate completion of CEO evaluation prior to next month's meeting.

Adjournment: Lorna Greene adjourned the board meeting at 8:55 p.m.

Next Meeting: October 10, 2018 7:00 p.m.

Respectfully submitted:
Natalie Vogt, Secretary