

Berthoud Community Library District

Board Work Session Minutes

February 13, 2019

Call to Order: Lorna Greene called the February 13, 2019 Board work session to order at 6:00 p.m.

Roll Call in Attendance: Trustees Lorna Greene, Marie Bernard, Vickie McLane, Paul Schumacher, Natalie Vogt, Emmy Ingham. Library CEO Amie Pilla. Erin Coleman absent, excused

Public: None present.

Work Session: The Board worked together on an RFP. No motions were made.

Adjournment: Lorna Greene adjourned the Board meeting at 7:04 p.m.

Berthoud Community Library District

Board Meeting Minutes

February 13, 2019

Call to Order: Lorna Greene called the February 13, 2019 Board meeting to order at 7:07 p.m.

Roll Call in Attendance: Trustees Lorna Greene, Marie Bernard, Vickie McLane, Paul Schumacher, Natalie Vogt, Emmy Ingham. Library CEO Amie Pilla. Erin Coleman absent, excused

Minutes: Minutes for the special meeting to approve the Annual Budget will be issued and discussed at the March Board meeting. **Motion 0213-01** to accept the January 9, 2019 meeting minutes was made, seconded and carried.

Public: None present.

Reports:

Amie presented the CEO's report, Youth Services reports and Statistics for January, which will be part of the minutes.

Financial Report: **Motion 0213-02** to accept the December 2018 financial report was made, seconded and carried. January 2019 financial report was not complete. This will be issued and reviewed at the March meeting.

Acceptance of Expenditures: **Motion 0213-03** to accept the December 2018 expenditures as made, seconded, and carried. January 2019 expenditures were not complete. This will be issued and reviewed at the March meeting.

Strategic Plan:

Strategic plan during spring (March, April, May) will have a Technology Literacy focus. "Tech Time" will be offered by new employee, Paul Ingersoll, to provide advanced tech training.

The first Ben Franklin Circle, which started in January, was well received. The second discussion will cover the "Virtue of Silence".

Old Business:

Policy Review schedule for 2019 will look at the following: Privacy Policy, Public Participation, Public Posting and Distribution of Free Materials, Public Records Request, and Record Retention. Lorna Greene and Natalie Vogt will address Public Participation and Public Posting and Distribution of Free Materials. Paul Schumacher and Vickie McLane will address the Privacy Policy.

Lorna G. would like Board members to bring two new goals for 2019 to the March meeting. The Board will review 2018 goals, assess progress, and move forward with generating new goals for the Board.

Amie P. updated the Board that the State level bill requiring all library districts to vote on Board of Trustees members did not pass. Another bill was introduced on the State level that would allow parents to sue libraries for child "exposure" to obscene material. This bill also did not pass.

The RFP was reviewed at the February work session. The Board was able to get through the bulk of the RFP but another work session was requested to finish revising the proposal. **Motion 0213-04** to hold a work session at 6:30pm prior to the scheduled Board meeting on March 13, 2019 to finalize details was made, seconded and carried.

General Housekeeping

Amie presented a short video from the Colorado State Library on Governing Board Tasks and Responsibilities.

The Boosters asked Amie P. to host ticket sales for the Taste of Berthoud Fundraising event. This will raise funds for the high school after prom event. Amie P. and Board agreed that tickets could be sold at the library but only checks will be accepted.

New Business:

Amie P. and Diane Lapierre will attend Library Lobby Day (March 13, 2019) in Denver this year. The annual National Library Lobby Day held in Washington D.C. has been canceled but Amie P. may attend another advocacy session later in the year.

Current toilets not working properly. Jennifer obtained bids for two handicap toilets and one regular stool. The Board was presented with these bids. **Motion 0213-05** to accept the bid from local contractor Jones Excavating & Plumbing for \$1213.75 was made, seconded, and carried.

Adjournment: Lorna Greene adjourned the Board meeting at 8:05 p.m.

Next Meeting: March 13, 2019 7:00 p.m. Work session beginning at 6:30 p.m.

Respectfully submitted:
Emmy Ingham, Secretary