

January 8, 2020

Board Meeting Minutes

Call to Order: Lorna Greene called the January 8th, 2020 Board meeting to order at 7:01 p.m.

Roll Call in Attendance: Trustees Vickie McLane, Erin Coleman, Emmy Ingham, Lorna Greene, Natalie Vogt, Marie Bernard and Library CEO Amie Pilla.

Minutes: Motion 0108-01 to accept the December 4, 2019 meeting minutes with correction was made, seconded and carried.

Budget Hearing Minutes: Motion 0108-02 to accept the December 4, 2020 Budget Hearing minutes was made, seconded and carried.

Public: None Present

Reports: Amie presented the CEO's report, Youth Services report, and Statistics for December 4, 2020

Financial Report: Motion 0108-03 to accept the December 4, 2020 financial report was made, seconded and carried.

Acceptance of Expenditures: Motion 0108-04 to accept the December 4, 2020 expenditures was made, seconded and carried.

Strategic Plan: Each Board Member took home the SWOT Analysis form to fill out and bring back to the February 12, 2020 meeting to begin work on the 2021 plan.

Colorado Public Library Standards: Marketing, Communications and Advocacy video was watched during the January 8, 2020. The Board agreed to discontinue watching the Colorado Public Library Standard videos.

Old Business: Master Plan Update: Amie passed out a report/program matrix from Anderson Hallas based off the survey the Board and Library Staff filled out in December. Amie and Lorna will be meeting with Town Administrator, Chris Kirk and Community Development Director, Curt Freese, to further discuss the options for the Library Space.

Board Appointment: Erin was sworn in as Secretary. Natalie was sworn in for a new term.

Board Vacancy: Only one applicant so far. Marie and Lorna will interview Melissa Robinson for the vacant board position.

General Housekeeping: The Board discussed the policies to go over throughout 2020.

New Business: Motion 0108-05 to accept early closures for December 21 and 22nd at 6:00 pm, and Dec 28th and 29th at 6:00 pm, was made, seconded and carried.

Board Training: The board discussed the possibilities for training. Campaigning and Podcasts were a couple of the ideas brought up.

Amie informed the Board that Lobby Day at the Capitol is in March. She will be attending and will let the Board know the exact date and time for those interested in attending.

Other Business: Anderson Hallas met with Curt Freese, the Community Development Director and discussed what each of the sites that the Library is looking at needs; parking for an example. Anderson Hallas took meeting minutes.

The Board discussed creating Focus Groups to ask what other businesses and groups in town would like or need in the new Library. Amie made a list of those places to be contacted.

The monthly E-Newsletter has been going to the junk/spam folders of many patrons. Liz is looking into the issue.

Adjournment: Lorna Greene adjourned the Board meeting at 9:12 p.m.

Next Meeting: March 11, 2020

Respectfully Submitted:

Erin Coleman, Secretary