

Berthoud Community Library District

Board Meeting Minutes

March 11, 2020

Call to Order: Lorna Greene called the February 22, 2020 Board meeting to order at 3:35 pm.

Roll Call in Attendance: Trustees Vickie McLane, Erin Coleman, Emmy Ingham, Lorna Greene, Natalie Vogt, Marie Bernard, and Library CEO Amie Pilla.

Public: Melissa Robinson

Minutes: **Motion 0311-01** to accept the February 22, 2020 meeting minutes was made, seconded and carried.

Reports: Amie presented the CEO's report and Youth Services report for February 2020

Financial Report: **Motion 0311-02** to accept February's financials, with corrections was made, seconded, and carried.

Acceptance of Expenditures: **Motion 0311-03** to accept February Expenditures with corrections was made, seconded, and carried.

Strategic Plan: The Staff has begun to meet with chamber members and business owners of the community to ask them three specific questions to gain insight into the needs and wants that they have of the library that could impact them.

The Library Staff has expressed that they would appreciate Board involvement in meetings that have been set with different entities in Berthoud through the month of March.

The Board went over The SWOT Analysis to determine what each member thinks the strengths and weakness are and where the Library can improve.

Board Training: Amie coached the Board on how to access Kanopy, the live streaming service available on the Library website.

Old Business: Master Plan Update-Anderson Hallas was present at the Town of Berthoud meeting. The Library presented what land in Waggener Farm that is currently available. There was a motion made during the meeting to enter into a Lease Agreement, for land in Waggener Farm, with the Library for \$1.00 per year. Though the exact location has not been determined yet, the Library and Board hope to secure that price for the next 50 years.

The Board agreed to have Amie's open letter on where the library stands currently, to be posted in the local paper.

Policy Review-The Board discussed the need of a Treasurer on the Board. The Board will consider and vote next meeting on how to resolve this issue.

General Housekeeping-Volunteer week is in April. The Library staff has asked that to honor this time that the Library closes early on April 16th or the 23rd, to be able to prepare a dinner for volunteers. **Motion 0311-04** was made, seconded and carried to approve the early closure.

Board Vacancy: Melissa Robinson was approved by the Town Board for the position of Trustee on the Berthoud Community Library District Board. The Board and Staff are awaiting approval from Larimer County.

New Business: No new business.

Adjournment: Lorna Greene adjourned the Board meeting at 9:13 pm.

Next Meeting: April 8, 2020