

1. What is the engineer's estimate?

We do not have an engineer's estimate at this time.

2. Can I request an RFP packet?

As stated previously, all RFP information was included in the Request for Proposal pdf posted on the Berthoud Community Library District website and on the Rocky Mountain E-Purchasing System (bidnet) website.

3. Do you require union to all of your projects or contracts?

We do not require union labor.

4. Is there was any update on when you may be soliciting for an architect for the project?

At this time, the plan is to seek funding through a ballot measure in the November 2021 general election. It is likely that we will not solicit an architect until after funding is secured for Phase 2 of the project.

5. Part 4-Qualifications Q&A; Question 6 states. *"Describe your firms experience managing a portfolio of projects and what lessons were learned."* We understand that this is a single project and not a portfolio of projects. We will respond per the RFP but wanted to ask if this question should be revised or deleted.

This is a single project. We would like to know what experience your firm has, if any, with a portfolio of projects for a single client and what lessons were learned from the experience.

6. The scope of work for Phase I includes item 5. *"Assisting BCLD with community outreach, including preparation of content for printed or digital materials such as artistic renderings."* We want to confirm that the OR will lead the graphic design efforts on information distributed via social media outlets, public meetings etc. as part of the scope of services. As artistic renderings of the design are listed in the scope we anticipate the Owner's representative will prepare the floor plans and renderings as part of the marketing collateral.

Yes, the Owner's Representative will lead the graphic design efforts, working with the Library District to determine what graphics will best support the marketing campaign. This may or may not include artistic renderings and floor plans.